

# Banner/Kiosk Reservation Form

Please fill out completely and drop in Completed Reservation Forms box.

Date Submitted \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_

Organization \_\_\_\_\_

Email \_\_\_\_\_

Event Name \_\_\_\_\_

Circle one: Banner OR Kiosk

Dates requested: \_\_\_\_\_

Desired Location

Banner

Kiosk

1st Choice \_\_\_\_\_

1st Choice \_\_\_\_\_

2nd Choice \_\_\_\_\_

2nd Choice \_\_\_\_\_

3rd Choice \_\_\_\_\_

3rd Choice \_\_\_\_\_

Banner Locations: (Maximum size: 12' x 4') Arntzen (2), Bond Hall (MUST be a vertical banner no larger than 3' wide x 8' high), Environmental Science (2) , Fraser Hall (4), Miller Hall (2), Wilson Library (1), Viking Union (2, MUST be printed by the AS Publicity Center and MUST be hung by Viking Union staff, max. size: 8' wide x 3' high).

Kiosk Locations: Arntzen and Red Square. Must be 41 1/2" wide x 53" tall. Get key at VU Administration desk 5th floor of Viking Union.

