

Viking Union EQUIPMENT USE

The Viking Union provides equipment support for a wide variety of activities and events sponsored by University programs, groups and organizations.

A. STUDENT

1. Student organizations may use equipment per these policies.
2. Individual students may not use VU equipment.

B. ADMINISTRATIVE/ACADEMIC DEPARTMENTS

Equipment may be used by administrative or academic departments while using space in the Viking Union for non-academic use. Exceptions must be approved by the Director of Viking Union Facilities.

C. INDIVIDUAL/NON-STUDENT USE

Equipment may not be used by individuals, student or non-student, except under exceptional circumstances and then only with the permission of the Director of Viking Union Facilities.

D. MEETINGS/ACTIVITIES

The Viking Union, while not in competition with Academic Technology & User Services or with off-campus business, will provide such equipment for meetings and activities occurring within the Viking Union complex.

E. RATES

No rental rates are charged to recognized student organizations or University departments for use of any Viking Union Equipment. Rental rates for other users are available via the [Viking Union Fee Schedule](#).

F. STAFFING

A Viking Union student employee will be required to accompany and operate sound and lighting equipment for the current rate as published in the Viking Union Fee Schedule. Exceptions to this policy may be made by the Director of Viking Union Facilities.

G. USE OUTSIDE OF BUILDING

Use of equipment or furniture outside of the Viking Union building is generally not allowed except for specific purposes, and must be approved by the Director of Viking Union Facilities.

Interpretation and Enforcement: VU Administration, Facilities and Services Council

EQUIPMEN.POL

Approved By: Viking Union Administration

Date Approved: 06/05/91, 2/25/05

Organization: Viking Union/Student Activities