

Assistant Sailing Instructor Position Description

**Viking Union Student Employment**

# Viking Union Mission:

The Viking Union connects a dynamic and diverse campus community, providing welcoming, supportive spaces and activities that advance engagement in leadership, service, adventure, and celebration.

The Viking Union values: Social, ecological, and economic justice, learning & development, and celebration. <https://vu.wwu.edu/core-beliefs>

# Position Overview:

# Lakewood is the Associated Students multi-use facility located on the south shore of Lake Whatcom. There is a boathouse with canoes, kayaks, row boats and sailboats that can be used for a small fee by members of the Western Community. This position would teach Sailing.

# Position Responsibilities:

* Under supervision of the Lakewood Manager, conduct classes, at Lakewood, that cover both theoretical and practical aspects of Windsurfing per the class outline and or private lessons.
* Using "dry land" discussions and "on the water" practice sessions, the instructor shall provide the students with training necessary to be a safe and self-reliant sailor.
* Responsible for the daily record keeping of attendance and skill cards.
* Implement the outline for lectures, demos and on the water skills, adapt to conditions and student variability.

# VU Employment Responsibilities:

* Center equity, inclusivity, and anti-racism.
* Enter work hours in online timesheet after each shift and submit timesheets by the payroll deadline.
* Follow applicable VU Policies [vu.wwu.edu/policies](http://www.vu.wwu.edu/policies) and policies in the student employment   
  handbook <http://www.finaid.wwu.edu/studentjobs/employers/resources/supervisors_handbook/index.php>

# Required Qualifications:

* Maintain a minimum credit load throughout term of position of 6 credits for undergraduates and 4 credits for graduates. (Credit waivers may be granted by Student Employment.)
* Maintain a minimum of a 2.00 cumulative grade point average.
* Demonstrated commitment to equity, inclusivity, and anti-racism (e.g. self-educating, personal experience, attending courses/workshops, volunteering/working with organizations that support underrepresented people, etc.)
* Ability to lift 65 pounds.
* Have or obtain First Aid and CPR certification.
* Have or obtain “Washington Safe Boaters” card.

# Preferred Qualifications:

* Sound knowledge of aero- and hydro- dynamics, as applicable to small boat sailing.
* Several seasons of experience with sailing small boats.
* Communicate and demonstrate the proper techniques involved with small boat sailing.
* Knowledge of the rigging of all of Lakewood sailboats.
* Have a US Sailing Level 1 Dinghy Instructors certificate.

# Position Reportage:

This position reports to the Lakewood Program Manager.

# Average Hours per Week:

This position works during class times and variable hours for private lessons as needed.

# Hourly Wage:

Tutor 3 position at a rate of $18.39 per hour.

The Viking Union at Western Washington University is an Equal Opportunity Employer.  
This job description is subject to change and was last revised June 2021.

**Application available at:** <https://vu.wwu.edu/StudentJobs> please follow the instructions listed.